



GURU NANAK INSTITUTE OF TECHNOLOGY

Dahegaon Kalmeshwar Road Nagpur – 441501

Internal Quality Assurance Cell

Minutes of Meeting

Committee Name:-IQAC

Date:8thMarch.2021

Venue: - M-I Board

Agenda of the meeting:-

- Action taken on the last IQAC Meet
- Setting the mile stone of Innovation & Incubation Center
- New methods for Online mode of Teaching
- Library & Virtual Lab
- Training and Placement
- Attendance
- Sponsored Research Projects /Patents/Consultancy/Publications/FDP'S
- Extended activity-Social activities

Meeting of all IQAC members with Principal (Chairman IQAC) has been called in M-I Board Room on dated 08/03/2021 at 11.00 AM. Following members were present

Sr. no.	COMMITTEE MEMBERS	DESIGNATION	COMMITTEE POST
1.	Sardar Navneet Singh Tuli	Secretary	GNES
2.	Dr. Shudhir N. Shelke	Principal	Chairman, IQAC
3.	Dr.N .S. Raman	Dean	Member
4.	Prof. Raju.Bondre	Asst.Professor	Committee Head
5.	Prof. Geetanjali.P.Kale	H.O.D. FY	Co-ordinator
6.	Prof. Narendra.Wadaskar	H.O.D. ME	Member



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7.	Prof. Sushant.Ghajbhiye	H.O.D. CE	Member
8.	Mr. Deepak Dhote	Operation Manager, IT-NetWorkz, Nagpur.	Member
9.	Mr. Sagar R. Deogikar	Center Head, CADD, Nagpur.	Member
10.	Mr. Raj Arora	Director, Rewat Network Academy, Nagpur	Member
11.	Mr. Pravin Jadhav	Managing Director, F6 Solutions, Nagpur	Member
12.	Mr. Praful Baig	. CEO, Astral Informatic (P) Ltd. Nagpur.	Member
13.	Ms.Shahziya.Ansari	Asst.Professor	Member
14.	Ms.Priti.Nistane	Asst.Professor	Member
15.	Ankit Ranjan	Alumini	Member
16.	Shital Likhar	Liasoning officer	Member

Observers

1	Dr.N.S.Raman	Dean
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Principal & Chairman IQAC, Dr.Sudhir N.Shelke, welcomed all the members present for the meeting.

Agenda 1:-Review of earlier meeting

Resolution:- Following points were discussed

Prof.Raju.Bondre,IQAC Coordinator briefed about action of previous IQAC Meeting which was held previously were reviewed and confirmed. He also presented the action plan for coming session.

a.Objectives of IQAC as discussed by NAAC PEER Team dated (Exit Meeting)

Resolution: Following points were discussed.

To achieve excellence in providing Quality Education through continuous improvement in all concerned processes and resources, for creating competent professionals with sound academic foundation and strong values.

b.Objectives of IQAC

1. To develop a system for conscious, consistent and catalytic improvement in the overall performance of the Institute.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best and innovative practices.
3. To channelize the efforts and measures of the institution towards academic excellence.



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4. To accelerate the activities in pre and post accreditation phases of the institute.

c: PDT committee has been formed.

Resolution: Following points were discussed.

2. Prof.Narendra Wadeskar & Prof.Geetanjali P.Kale will be the Members of PDT Committee.

d: All the HoD's are instructed for the submission of the following documents in soft & hard copies PDT Committee.

Resolution: Following points were discussed.

F1.About Department

F1.1:-Vision & Mission

F1.1.-PO, PEO Foundation Committee Members File

F1.1.2:-PO, PEO Framing File

F1.1.3:-PO, PEO Attainment File

F1.2:-Department Detailed File(Statistical Data)

F1.3:-Society & Foundation Related Files

F1.4:-Collaboration (MoUs & Tie-up's)

Agenda 2. Setting the mile stone of Innovation & Incubation Center

To facilitate the creation of ideas and Inventions that benefits society which are ready by the end of the Incubation programme,and discussion about signing the MOU with Raman Science Center.

Agenda3.New Methods of Online Mode of Teaching.

To provide effective teaching,and make the online mode of teaching more beneficial and to provide quality education to the students

Agenda 4: Library & Virtual Lab

Resolution: Following points were discussed.

1. Virtual Lab practice should be done regularly.

2. Daily Library should be visited regularly & NPTEL practice should be done on regular basis.

Agenda 5: Attendance.

Resolution: Following points were discussed.



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1.It should be also instructed that Teacher-Guardian Scheme should be strictly followed and daily attendance of student to be sent to the office undersigned with

following format mentioned, against their department till 10:00am.

Sr.No.	Department/Semester	Total strength of the students	No. of Present students	Roll No. of Absent Students	Reason of Absentee

Agenda 6: Faculty Development Program & Short Term Training Program

Resolution: Following points were discussed.

1. All the HoD's are instructed to organize Department wise at least one FDP or STTP.
2. Guest Lectures & Industrial visits should be arranged in this semester .

Principal